

01 / Before booking the move

Write down your profile and tick only applicable steps. These are preparation tasks, not an official approval checklist.

Nationality / nationalities

Current country of residence

Document issuing country / countries

Purpose / route

Choose the route

- ☐ List every nationality held by each person moving.
- ☐ Identify current country of residence and the post competent for the application.
- ☐ Confirm the basis: EU regime, family, work, own income or another route.
- ☐ If covered by the EU regime: check the appropriate municipal registration.
Only where applicable
- ☐ If a visa is needed: confirm its category, checklist and later residence stage.
Only where applicable

Money, housing and dates

- ☐ Separate income evidence, moving budget and a personal contingency reserve.
- ☐ Check accommodation and which record proves the right to occupy it.
- ☐ Check document validity and instructions before making non-refundable commitments.

Official sources to check

gov.pt - Retirement / own-income visa | 2026-10-19

Diário da República - Foreigners Law | 2026-10-18

AIMA - EU municipal registration | 2026-10-19

Questions to confirm / next steps

02 / Your document folder

Separate originals, copies and formalities. Civil records, criminal checks and translations belong in the folder when the applicable procedure requires them.

Identity and application

- ☐ Check the appropriate passport or identity document, validity and spelling of names.
- ☐ Save the official checklist, link, date and receiving service.
- ☐ Where applicable: gather contract, service evidence, pension or other income records.
Only where applicable
- ☐ Confirm whether criminal records are required, from which countries and in which form.
Only where applicable

Records and formalities

- ☐ If needed: collect birth, marriage, parentage or other family records.
Only where applicable
- ☐ Record issuing country, language and purpose of each foreign document.
- ☐ Confirm apostille, legalisation or exemption; do not apply one rule to every country.
Only where applicable
- ☐ Confirm translation and certification; check any exemptions with the recipient.
Only where applicable

Family, school and health

- ☐ With children: gather school records, grading information and ask about equivalence.
Only where applicable
- ☐ Where relevant: confirm parental-responsibility and child-travel documents.
Only where applicable
- ☐ Prepare a medical summary, prescriptions and contacts for continuity of care.
- ☐ Keep private copies and references; avoid sending originals to an unverified recipient.

Official sources to check

IRN - Translation and exceptions | 2026-10-19

DGPJ - Apostille | 2026-10-19

DGE - School equivalence | 2026-10-18

Questions to confirm / next steps

03 / After arrival

Organise tasks by service. NIF, NISS and an SNS number do not replace residence formalities or guarantee every benefit.

Residence and identifiers

- ☐ Retain entry, accommodation and authority-contact records.
- ☐ Confirm your category's residence step and follow official communications.
- ☐ Check your NIF and tax-registration details for your circumstances.
- ☐ If needed: check NISS and, separately, contribution or employment registration.
Only where applicable
- ☐ Keep receipts, case references, replies and next steps in a private calendar.

Everyday services

- ☐ Confirm health coverage and who bears costs in your case.
- ☐ Check RNU/SNS-number registration and primary-care enrolment as distinct steps.
Only where applicable
- ☐ With children: contact the school about enrolment, equivalence and applicable language support.
Only where applicable
- ☐ Check which address changes must be reported to each service.
- ☐ Review unresolved questions and recheck instructions before each application.

Official sources to check

AT - NIF application | 2026-10-18

gov.pt - NISS application | 2026-10-18

ERS - RNU and primary care | 2026-10-18

DGE - School equivalence | 2026-10-18

Questions to confirm / next steps
